

# **Proposed Thameside Complex Review**

## **Terms of Reference**

### **Introduction**

In January 2015, the Corporate Overview and Scrutiny Committee received a report on the Thameside Complex. It was decided at this meeting that a cross party task and finish group could usefully support the detailed consideration of the options for the future of the services and the complex, building on an anticipated report of those options to Cabinet in February 2015.

### **Purpose and aims of the Task and finish group**

- Building upon the work completed to date, understand the current challenges and benefits of the Thameside Complex and providing services from it.
- Consider the proposed future options for the services as outlined in the Cabinet report of February 2015, using witness sessions, consultation and other research to provide a balanced view of each.
- Provide a thorough and balanced report to Cabinet outlining the Group's consideration of each option.

### **Membership**

Four councillors representing each political party in the Council, namely 1 Labour, 1 Conservative, 1 UK Independence Party and 1 Independent Member.

### **Activities**

The Group will undertake the following tasks as a minimum. Other activities may be deemed appropriate as the review progresses:

- a) Receive the Stage One Options Appraisal report detailing the relevant statistics on the complex itself and the services contained therein, as well as information on future delivery options.
- b) Visit the Thameside Complex to view issues first hand.
- c) Undertake a witness session with relevant service heads to understand the proposed future delivery options for all affected services.
- d) Undertake some form of consultation with visitors to the complex, for example, focus groups, walkabouts and scheduled meetings with local clubs and societies.

- e) Undertake site visits and witness sessions to explore options for future delivery. For example, visiting an alternative site where a service may be delivered in the future.

### Meeting Plan

<b>March/April 2015</b>	Group nominations for the Task and Finish Groups.
<b>Late May/early June 2015</b>	<ul style="list-style-type: none"> <li>• Receive Stage One Options Appraisal report</li> <li>• Review the work completed to date with officers, service leads and portfolio holder as appropriate.</li> <li>• Decide on how each proposed option will be investigated.</li> <li>• Decide on forms of consultation and agree a set of questions.</li> </ul>
<b>June 2015</b>	<ul style="list-style-type: none"> <li>• Advertise any consultations in Thameside Complex and online.</li> <li>• Establish an online consultation</li> <li>• Site Visit to Thameside Complex</li> <li>• Undertake any site visits and witness sessions related to the future options of services.</li> </ul>
<b>July 2015</b>	<ul style="list-style-type: none"> <li>• Undertake any site visits and witness sessions related to the future options of services.</li> <li>• Collate and analyse consultation results.</li> </ul>
<b>Early August 2015</b>	Write report and clear with task and finish group.
<b>17 September 2015</b>	Take report to Corporate Overview and Scrutiny
<b>14 October 2015</b>	Take report to Cabinet